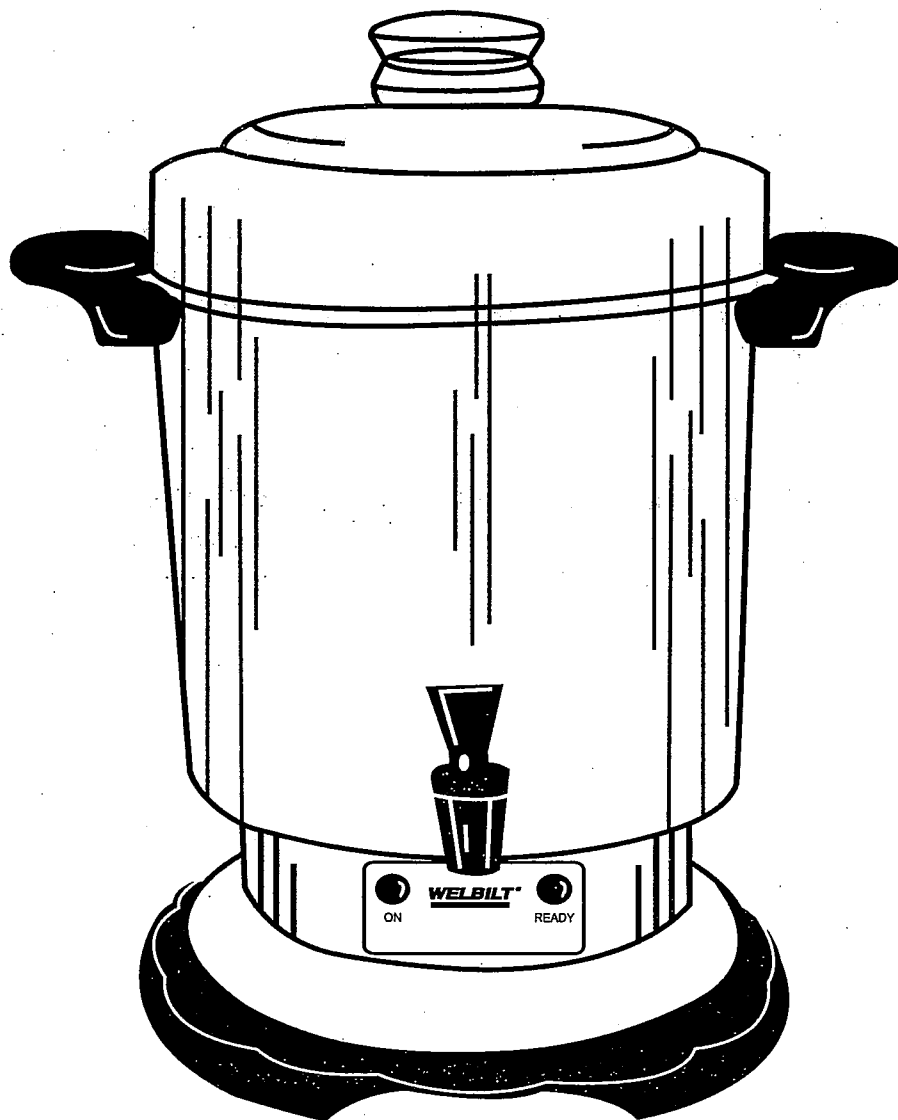


WELBILT®



Instruction Manual PW1255A

ELECTRIC COFFEE URN

IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed, including the following:

1. Read all instructions.
2. Do not touch hot surfaces. Use handles or knobs.
3. Close supervision is necessary when any appliance is used by or near children.
4. To protect against electric shock, do not immerse cord or plug in water or other liquid.
5. Do not let cord hang over the edge of table or counter, or touch hot surfaces.
6. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return appliance to the nearest authorized service facility for examination, repair or adjustment.
7. The use of accessory attachments not recommended by the appliance manufacturer may cause fire, electric shock, or injury to a person.
8. Do not place on or near a hot gas or electric burner, or in a heated oven.
9. Always attach the plug to appliance first, then plug the cord into the wall outlet. To disconnect, remove plug from wall outlet, then from appliance. Always hold the plug, but never pull the cord.
10. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
11. Extreme caution must be used when moving coffee urn containing hot liquids.
12. Make sure that the cover is securely in place before brewing and when serving coffee. When placing the cover on the body of the coffee urn make sure the locking tabs are in the front and back of the handles on the coffee urn - grasp the knob carefully and turn the cover clockwise until the locking tabs are fully engaged inside the handles of the coffee urn.
13. Scalding may occur if the cover is removed during the brewing cycle. When removing the cover from the body of the coffee urn-grasp the knob carefully and turn the cover counterclockwise to unlock the lid.
NOTE: During and after brewing, the glass knob will be hot. Always use a pot holder or oven mitt to remove or replace the cover.
14. Do not use outdoors.
15. Do not use appliance for other than intended use.

**SAVE THESE INSTRUCTIONS
FOR COMMERCIAL & HOUSEHOLD USE**

ELECTRICAL CONNECTION

Important - For personal safety, this appliance must be properly grounded. This appliance is equipped with a cord having a grounding wire with a grounding plug. In the event of an electrical short circuit, grounding reduces the risk of electric shock by providing an escape wire. If doubt exists as to whether the appliance is properly grounded, have a qualified electrician check the circuit to make sure the outlet is properly grounded.

Do not under any circumstances, cut or remove the third (ground) prong from the power cord.

USE OF EXTENSION CORD

Avoid the use of an extension cord because of potential safety hazards under certain conditions. If it is necessary to use an extension cord, use only a 3-wire extension cord that has a 3-blade grounding plug and it must be plugged into a 3-slot outlet.

1. The marked rating of the extension cord should be equal to or greater than the electrical rating of the appliance.
2. An extension cord with the power cord must be arranged so that it will not drape over the counter top or table top where they can be pulled on by children or tripped over accidentally.

Congratulations! You've become an owner of a **WELBILT®** electric coffee urn. It is made of durable stainless steel with a mirror finish for long lasting service. Its design and look are presentable for any occasion, function, or buffet service. It makes hot, rich-tasting coffee and automatically keeps it hot and fresh for many hours. The stainless steel coffee basket, spreader, and body delivers coffee taste at its best.

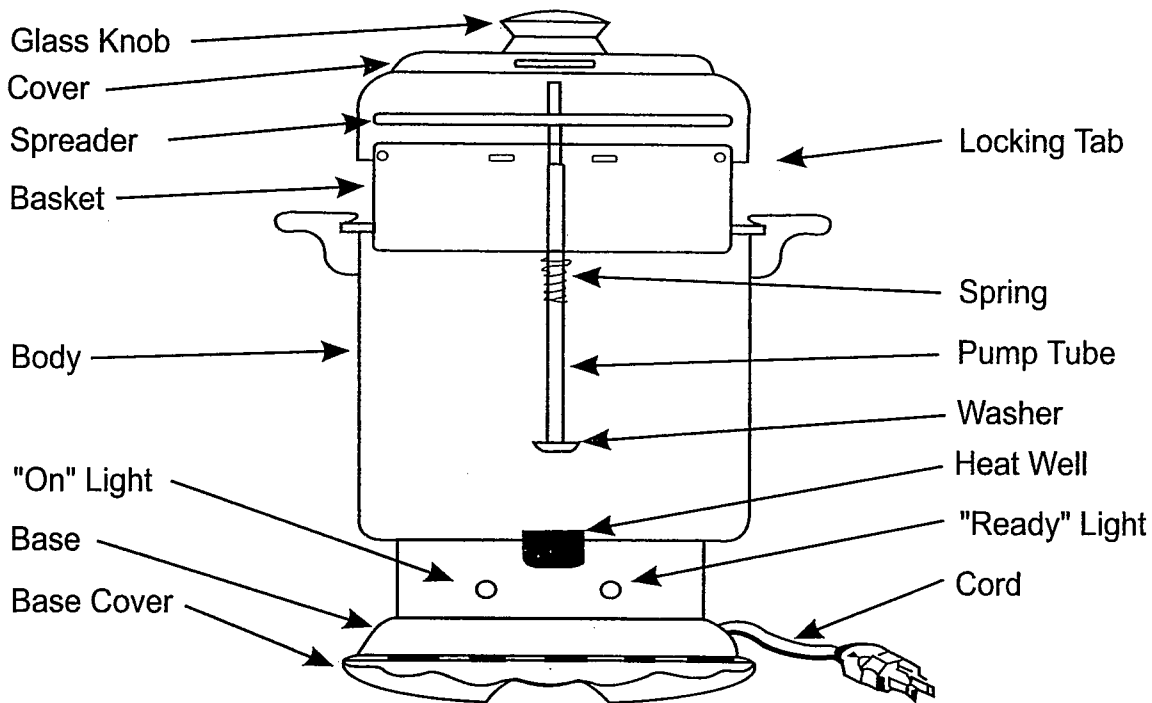
To assure proper operation, please take a few minutes to read and follow these instructions.

When using for the first time, wash all parts and inside of the coffee urn with hot, sudsy water. Rinse thoroughly. Wipe outside surface with damp cloth and dry with a towel.

Do not immerse the base of the coffee urn in water. Do not operate the unit dry.

Your coffee urn is now ready for use! Enjoy it!

PRINCIPLE PARTS



USING YOUR *WELBILT*® COFFEE URN

1. Remove the cover by grasping the glass knob, turning it counterclockwise until the locking tabs completely clear the handles on each side of the body and lifting up. Take out basket, spreader, and tube assembly. For best results, always fill with COLD, fresh tap water to the marking (see inside the body for level indicator) for number of cups desired. Your coffee urn makes 20-60 cups of coffee. Make at least the minimum number of cups (20 cups). Note: the maximum capacity of the coffee urn is 60 cups. DO NOT OVERFILL THE COFFEE URN.
2. Wet the basket (this helps to keep small particles of coffee grinds from sifting through). Add either regular or percolator-grind coffee to the basket using a standard dry measure cup and tablespoon. The following chart suggests the amount of coffee for regular brew in your coffee urn. The amount of coffee can be varied to suit your taste; use less for weaker coffee and more for stronger coffee.

Cups to Make	Amount of Coffee
20	1 cup + 2 tbsp. - 1 ¹ / ₃ cups
30	1 ³ / ₄ cups - 2 cups.
40	2 ¹ / ₃ cups - 2 ¹ / ₂ cups.
50	3 cups - 3 ¹ / ₄ cups.
60	3 ² / ₃ cups - 3 ³ / ₄ cups.

NOTE: 1 cup brewed coffee = 5 fluid ounces

3. Place the basket on the pump tube and cover with spreader (make sure the spring is on the pump tube). Then, by holding the top of the pump tube place into coffee urn so the bottom of the pump tube is properly seated in the heat well in the center (if not, coffee urn may not perk).
4. Place the cover on the body of the coffee urn so that the locking tabs are on the front and back of the coffee urn.
5. Grasping the glass knob, turn the cover clockwise until the locking tabs are fully engaged inside the handles on both sides of the coffee urn. Never plug in the coffee urn without the cover in place or without the locking tabs completely engaged inside the handles.
6. Plug the coffee urn into a 3-slot grounded 120 volt AC wall outlet. The red (ON) light will illuminate and the coffee brewing will begin within seconds- you will see the coffee percolating action through the glass knob.

Do not plug in your coffee urn when there is no water or liquid inside.

7. When coffee brewing cycle is complete, the percolating stops and the green (READY) light illuminates indicating that the coffee is ready to serve. The coffee urn automatically switches to keep warm cycle. This means that the coffee urn will preserve fresh, hot coffee for as long as it is plugged in. If the brewed coffee is to be kept hot for a long period of time, the coffee basket, spreader and pump tube should be removed as soon as the brewing is complete so bitter oils from the coffee grounds do not affect the flavor of the coffee. The glass knob will be HOT. Use a pot holder or oven mitt to remove the cover.

Use CAUTION - Coffee urn and parts will be HOT.

8. Disconnect plug from the wall outlet and let the coffee urn cool before washing.

NOTES:

- To make additional coffee, rinse the coffee urn and parts with cold water and repeat steps 1 through 7.
- To reheat the coffee, remove the basket, spreader, and tube. Lock the cover in place and plug in the unit for 20 to 60 minutes depending on the amount of coffee left. Do not reheat, if less than 20 cups are left in the ~~coffee urn~~.

CARE AND CLEANING

1. After each use and before washing unplug power cord from wall outlet and allow the unit to cool.
2. Remove cover and all internal parts carefully - parts, coffee grounds, and remaining coffee may still be hot.
3. Wash the inside of the coffee urn and the parts with warm, soapy water. Rinse thoroughly and dry. **DO NOT IMMERSE THE BASE OF THE COFFEE URN IN WATER.** Pump tube (with spring), basket spreader, and cover with glass knob may be washed in the dishwasher. When washing the pump tube, make sure the WASHER on the bottom remains loose. If coffee grounds are trapped in this area then hold the pump tube under running water or use a wooden tooth pick to remove them.
4. It may be necessary to clean the glass knob from time to time. Unscrew the nut from inside of the cover and remove the glass knob. Wash the glass knob and nut using non-abrasive cleanser and pad and dry with a towel. To replace the glass knob after cleaning, align the tabs on the glass knob with the notches in the hole of the cover and screw on the nut. **NOTE:** Tighten the nut using your hands only. Do not over tighten or place hot glass knob in cold water as this may crack or break the glass knob.
5. Wipe outside with damp cloth and dry with a towel. Store the coffee urn with its cover off.
6. After repeated use, there may be some coffee stains and accumulation of oils that may cause a bitter taste. Periodically, use a coffee-stain remover or special cleanser (such as "Dip-it") and follow package directions for cleaning. Rinse well after cleaning. Do not use abrasive cleansers or pads on outside, inside or any parts of the coffee urn as scratching will occur.

Caution:

This appliance operates at very high temperatures
Handle carefully when using

Allow glass knob to cool completely before cleaning.
To prevent breakage, avoid sudden temperature changes.

LIMITED WARRANTY

What is Covered and For How Long?

This warranty covers all defects in workmanship or materials in the mechanical and electrical parts, arising under normal usage and care, in this Welbilt® product for a period of 12 months from the date of purchase provided you are able to present a valid proof-of-purchase. A valid proof-of-purchase is a receipt specifying item, date purchased, and cost of item. A gift receipt with date of purchase and item is also an acceptable proof-of-purchase. Product is intended for household use only. Any commercial use voids the warranty.

YOU MUST KEEP YOUR ORIGINAL PROOF-OF-PURCHASE TO OBTAIN WARRANTY SERVICE.

Who is Covered?

The original retail purchaser or gift recipient who can provide proof-of-purchase.

What Will Be Done?

During the applicable warranty period within normal household use, we will repair or replace, at our discretion, any mechanical or electrical part which proves defective, or replace unit with a comparable model.

DO NOT RETURN THIS WELBILT® PRODUCT TO APPLIANCE CO. OF AMERICA, LLC

All service must be performed by an ACA authorized Service Center. A valid proof-of-purchase must be submitted to obtain warranty service. Maintain a copy of proof-of-purchase for your records. In the event service is required:

- a. ACA is not responsible for loss or damage during incoming shipment.
- b. Carefully package product for prepaid shipment and insure it with the carrier. Be sure to enclose any accessories related to your problem.
- c. Retain tracking information for your protection in case of loss or damage in shipment.

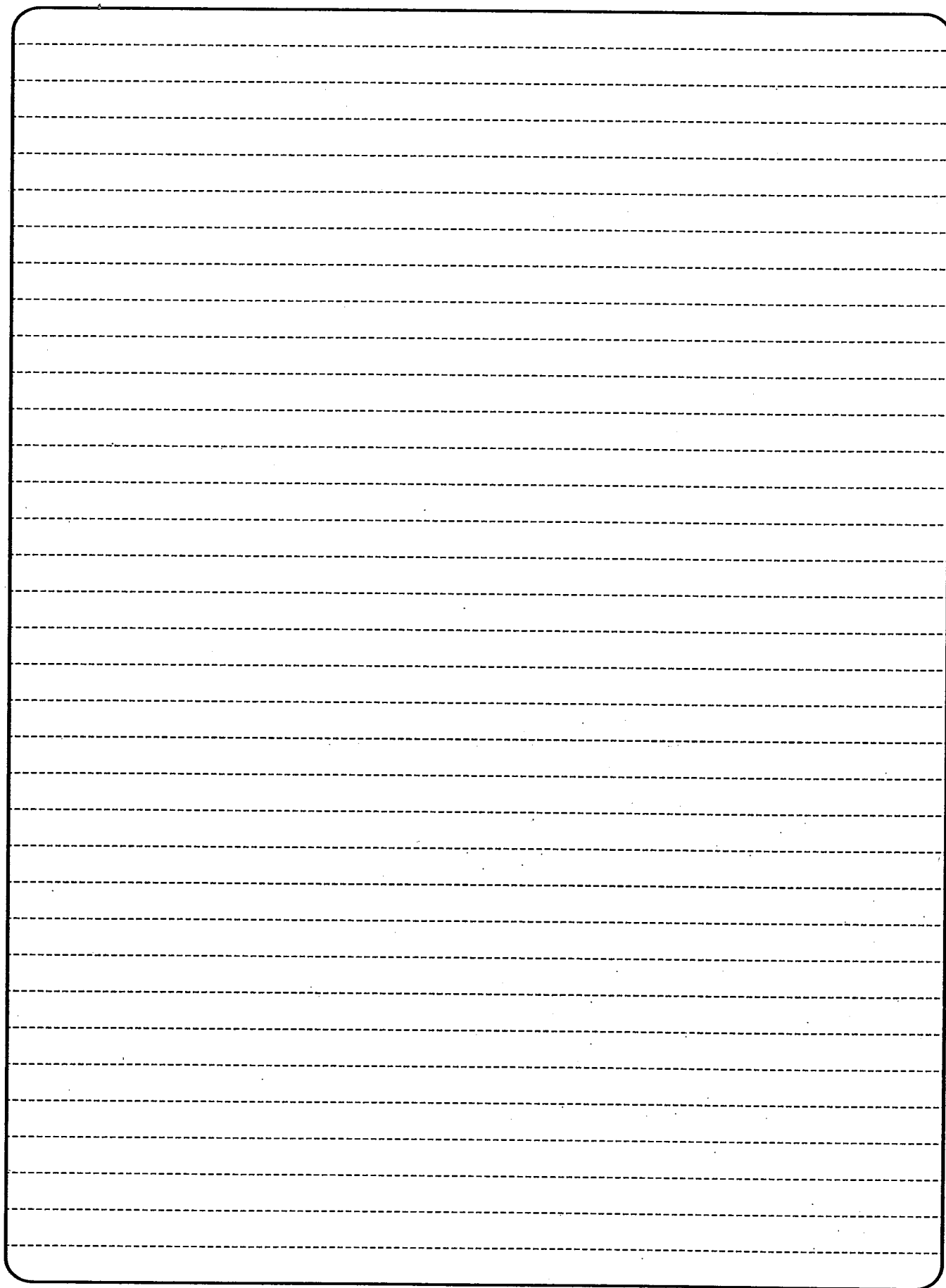
THIS LIMITED WARRANTY COVERS UNITS PURCHASED AND USED WITHIN THE UNITED STATES AND DOES NOT COVER.

- Damages from improper installation.
- Damages in shipping.
- Defects other than manufacturing defects.
- Damages from misuse, abuse, accident, aftercare lack of proper care and maintenance, or incorrect current or voltage.
- Damage from service by other than an authorized dealer or service center.
- Any transportation and shipping charges.

MANUFACTURER MAKES NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES OF FITNESS OR MERCHANTABILITY, EXCEPT AS EXPRESSLY SET FORTH ABOVE WITH RESPECT TO SUCH PRODUCTS OR PARTS THEREFOR. NOR SHALL MANUFACTURER HAVE INCURRED ANY OTHER OBLIGATIONS OR LIABILITIES ON ITS PART OR BE LIABLE FOR ANY ANTICIPATED OR LOST PROFITS, INCIDENTAL DAMAGES, CONSEQUENTIAL DAMAGES, TIME CHARGES OR ANY OTHER LOSSES INCURRED IN CONNECTION WITH THE PURCHASE, INSTALLATION, REPLACEMENT, OR REPAIR OF SUCH PRODUCTS OR ANY PARTS THEREFOR WHETHER ORIGINAL EQUIPMENT OR INSTALLED AS A REPLACEMENT COVERED BY THIS WARRANTY OR OTHERWISE; AND MANUFACTURER DOES NOT AUTHORIZE ANY PERSON TO ASSUME FOR MANUFACTURER ANY OTHER LIABILITY IN CONNECTION WITH THE PRODUCTS OR PARTS THEREFOR.

Manufacturer assumes no liability for delay in performing its obligations hereunder if failure results, directly or indirectly, from any cause beyond its control, including but not limited to acts of God, acts of government. Floods, fires, shortages of materials, strikes and other labor difficulties, or delays or failure of transportation facilities.

MEMO

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MEMO

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IMPORTANT NOTICE

**PLEASE DO NOT RETURN TO STORE
If you have any problem with the unit contact
ACA Consumer Relations for service**

**Please read operating instructions
before using this product.
Please keep original box and packing materials
in the event that service is required.**

***WELBILT*[®]**

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